

## BERLIN PUBLIC LIBRARY BOARD MEETING

April 13, 2022 4:30 p.m.

Kay Swan Meeting Room

Virtual Attendance also through Zoom

Join Zoom Meeting:

<https://us02web.zoom.us/j/9203615420?pwd=elJNdDVkZDQ0QUFQO3l6M1pnM09Sdz09>

Call In: 1-312-626-6799

Meeting ID: 920 361 5420

Password 488488

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the March 9, 2022 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the March 2022 library monthly bills as presented by Library Director.
7. Amended February Bills. RECOMMENDATION: Approve the amended February 2022 library monthly bills as presented by Library Director.
8. Treasurer's February Financial Report. RECOMMENDATION: Approve the report.
9. Treasurer's March Financial Report. RECOMMENDATION: Approve the report
10. Directors' report
  - o Discussion on past month and upcoming activities
  - o Request for purchase of 2 new staff desk chairs. RECOMMENDATION: Discuss and take action as appropriate.
  - o Request for purchase of shelving for the children's department. RECOMMENDATION: Discuss and take action as appropriate.
  - o Request for purchase of updated public and staff computers. RECOMMENDATION: Discuss and take action as appropriate.
11. Staff salary update. RECOMMENDATION: Discussion and action as appropriate.
12. Friends of the Library recap. Committee report with no action needed.
13. Policy committee report on update of Library By-Laws. RECOMMENDATION: Discuss and take action as appropriate.
14. Policy committee report on update of Library Policies. RECOMMENDATION: Discuss and take action as appropriate.
15. Appointment of Nominating Committee. No action required.
16. *Motion to convene into closed session pursuant to the provisions of Section 19.85(1)(c), Wisconsin Statutes, for discussion on performance evaluation.* Library Director Review. Action as appropriate.
17. *Reconvene into open session and take appropriate action as a result of closed session discussion.*
18. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
19. New Business (To be used to request items of new business to be put on a future agenda)
20. Adjourn

**Next meeting:**

**May 11, 2022**

**Any board member unable to attend should contact  
Chris Kalupa or Kay Roethel**